



Careers Education, Information, Advice and Guidance Policy (CEIAG)

This policy is applicable to: Woldgate School and Sixth Form College as part of the Wonder Learning Partnership (WLP)

Version 2.0

<p>Important: This document can only be considered valid when viewed on the website. If this document has been printed or saved to another location, you must check that the version number on your copy matches that of the document online.</p> <p>Name and Title of Author:</p>	<p>Mr P Barrett (Careers Co-Ordinator)</p>
<p>Name of Responsible Committee/Individual:</p>	<p>LGB & Board of Trustees</p>
<p>Implementation Date:</p>	<p>January 2025</p>
<p>Review Date:</p>	<p>December 2026</p>
<p>Target Audience:</p>	<p>Staff, Parents, Pupils, Students</p>
<p>Reference Documents:</p>	



Introduction and intent

All young people need a planned programme of activities to help them choose the pathways that are right for them and to be able to manage their careers and sustain employment throughout their lives.

Careers Guidance will focus on the specific needs of the individual student to promote self-awareness and personal development. It will aim to provide current and relevant information to enable each student to make informed decisions about their future. It will be presented in an impartial manner and be differentiated to suit the requirements of each individual student.

It is the aim of Woldgate School to work towards the renewal of our Quality Careers Mark

Aims

The Careers programme will align itself with the Gatsby Career Benchmarks as set out in the government Careers Strategy (January 2018). There are 8 benchmarks:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each student
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experience of workplaces
7. Encounters with further and higher education
8. Personal guidance

One of the key principles behind the Gatsby Benchmarks is quality interaction between the employers and students. To help the school build on already established business links, Woldgate has partnered with the Careers and Enterprise Company (CEC). The CEC helps link schools with businesses, and the link business for Woldgate is Rollits Solicitors.

Commitment

Woldgate College is committed to providing a planned programme of careers education and information advice and guidance (CEIAG) for all students in Years 7-13, in partnership with impartial careers services, businesses, employers and FE/HE organisations.

Entitlement

Students are entitled to careers education and guidance that is impartial and confidential. It will be integrated into the student's experience of the whole curriculum. The programme will raise aspirations, challenge stereotyping and promote equality and diversity.

Woldgate fully complies with the Education Act 1997 which stipulates provider access to our pupils and students from Further Education and other training providers.



Parents and carers

Parent/carers involvement is encouraged at all stages. Parents/carers can access the CEIAG information at all times through the CEIAG section of the school website. In addition to this, parents/carers are kept informed by newsletter, at open evenings and through the student planner.

Implementation

Management

The Careers Coordinator is primarily responsible for the implementation of the planned activities and opportunities Years 7-11. The Head of Sixth Form is primarily responsible for Years 12/13. The Careers Coordinator is assisted (for students at risk) by SENCO, member of SLT and the LA. The Assistant Head (Mr Macdonald) is the SLT link and the link governor is Melanie Iredale.

Staffing

All staff contribute to CEIAG through their roles as tutors and subject teachers. The CEIAG programme is planned, monitored and evaluated by the Careers Coordinator and SLT link (and Head of Sixth Form for Years 12/13). Careers information is primarily taught within the Personal Development element of the curriculum, as well as off timetable activities and opportunities. Training needs and CPD opportunities are organised as appropriate. 1 to 1 impartial careers interviews are carried out by a Level 6 qualified careers advisor, Suzanne Mason.

Partnerships

Woldgate has a working relationship with the Careers and Enterprise Company. Links are continually being developed with FE/HE provider organisations, local training providers, local agencies and businesses.

Impact

Monitoring, review and evaluation

The programme is reviewed formally each term on Compass+ with our Careers and Enterprise Company link, Kerrie Jacquest. Feedback is given to the SLT link, who then disseminates the information to the wider SLT and governors. Careers Lead also briefs SLT.

These regular evaluations allows for consistent and regular actions to be taken to further personalise and improve the quality of the provision.